



Instructions for Managers & Coaches

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Signing into the website

1. Open a browser and navigate to the website uacssports.com
2. In the top left corner above the UACS Logo, click *Sign In*.
3. The following page will appear. Enter your email address and your password and click *Sign In*.
*If you do not yet have an account, please see the instructions below for creating an account.

Sign In

Use your TeamSideline account

Email *

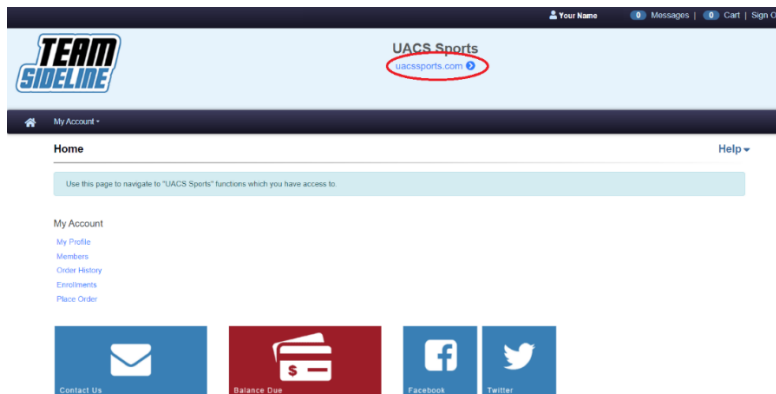
Password *

[First time signing in to this site? Create a new account >](#)

[Forgot your password? >](#)

* Required Fields

4. If your login and password are correct, the following screen will appear, and your name will be shown on the top of the screen indicating you are logged in. Click the uacssports.com link at the top of the page to return to the main website.





Instructions for Managers & Coaches

Creating an account

1. Open a browser and navigate to the website uacssports.com
2. In the top left corner above the UACS logo, click *Sign In*.
3. The following page will appear. Click *Create a new account*.

Sign In

Use your TeamSideline account

Email *

Password *

First time signing in to this site? [Create a new account. >](#)

[Forgot your password? >](#)

4. On the Pre-Registration screen, select that you are registering “**An adult or non-player (adult, team, other, etc.)**” and click the next button.
5. Complete the form. Tip: required fields have an orange asterisk (*). When done. Click *Sign Up*.

Register

New to TeamSideline? Signing up is easy! Just complete the fields below and click "Sign Up"

Email Address * ⓘ

Re-Enter Email *

Password * ⓘ

Confirm Password *

First Name *

Last Name *

Street Address *

City, State, Zip *

Phone 1 * Ext. Select ▼

Phone 2 Ext. Select ▼

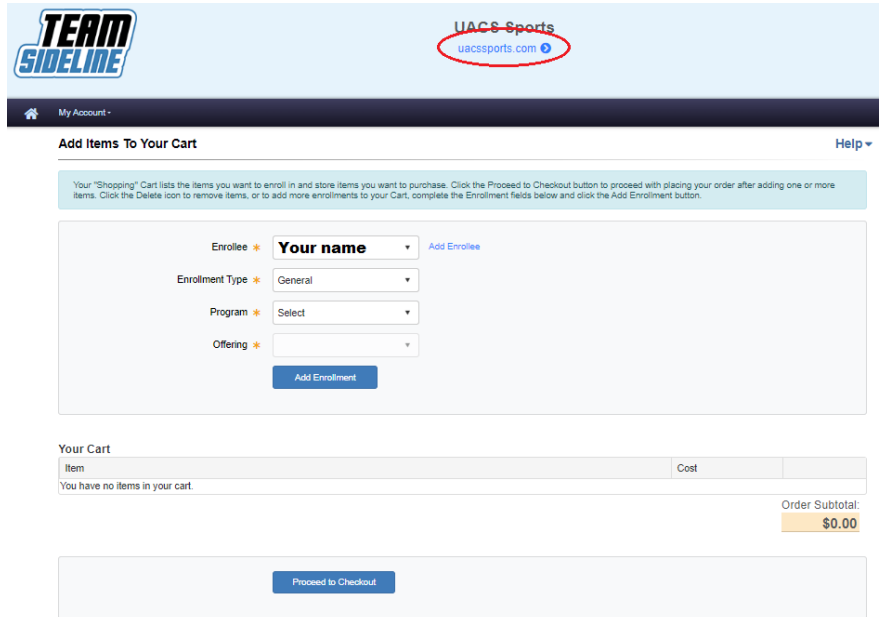
Phone 3 Ext. Select ▼

* Required Fields



Instructions for Managers & Coaches

- Your account is now created, and you may return to the main website by clicking the uacssports.com link at the top of the page (see below).



- You will now see your name listed in the top left corner of the website above the logo indicating you are signed into the website.





Instructions for Managers & Coaches

Creating a Team

1. Open a browser and navigate to the website uacssports.com
2. Sign into the website and return to the main page. (See instructions for Signing into the website)
3. From the main menu, select *Register New Team*.
4. The following screen will appear. Click the *Blue Info and Registration Button* for either Baseball or Softball.

2024 BASEBALL SEASON REGISTRATION
Registers your team for the entire 2024 Season
8/1/23 through 7/31/24
Early Bird Registration
Now-9/15/23
REGISTER NOW \$35
[Click here for Info and Registration](#)

2024 SOFTBALL SEASON REGISTRATION
Registers your team for the entire 2024 Season
8/1/23 through 7/31/24
Early Bird Registration
Now-9/15/23
REGISTER NOW \$25
[Click here for Info and Registration](#)

Be sure to select the appropriate sport.

5. The following page will open. Select the *Register Now* button. This will bring you back to the Team Sideline.

2024 Baseball Registration - Annual 2024
Register a new team for the 2024 Season! (Now - 7/31/2024)
This section is for COACH/MANAGERS ONLY.
Note: PARENTS- DO NOT ENROLL HERE. You will receive an email & Link to register your player after the team has been sanctioned for the new season.
After your 2024 Annual registration is complete, you can enroll tournaments and manage your team's roster. If you need to delete a player, please send us an email through the Contact Us menu option.
NOTE: Parents will need to verify players for the new 2024 season. Coaches you will enter roster and the system will email the parents.

Program Details

- Registration Status: Open
- Early Bird Registrations: Wednesday, July 12, 2023 - Thursday, September 14, 2023
- Regular Registrations: Friday, September 15, 2023 - Wednesday, July 31, 2024
- Program Duration: Wednesday, July 12, 2023 - Wednesday, July 31, 2024
- Early Registration Cost: \$35.00
- Regular Registration Cost: \$75.00

[Register Now](#)

6. The following page will open.

TEAM SIDELINE UACS Sports
uacssports.com

My Account - Help

Add Items To Your Cart

Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

Enrollee * **Your name** Add Enrollee
Enrollment Type * General
Program * 2024 Baseball Registration
Offering * Select
Add Enrollment

Your Cart

Item	Cost
You have no items in your cart.	

Order Subtotal: \$0.00

Proceed to Checkout



Instructions for Managers & Coaches

- On the above page, be sure the Enrollee drop down has *your name*, Enrollment Type has General, and Program has 2024 Baseball Registration or 2024 Softball Registration.
- In the Offering drop down, select your team's age and classification.
- Click the button *Add enrollment*.
- This will add the enrollment to your cart. Tip: If you are registering multiple teams to your account, you may repeat steps 7-9 for each team you are adding.
- When done adding enrollments, press the *Proceed to Checkout* button.
- The following screen will appear for each enrollment that was added to your cart.

2024 Baseball Registration - 10U-AA Help

You are almost done! Complete this page and then click the Next button to complete your order.

Team Information

Note: You will enter your Roster after you have registered your Team. An "Order Confirmation" page will display after you have registered your Team. When the "Order Confirmation" page displays, you can click your Team Name link and the "Manage Rosters" menu at the top of the page to enter your Roster.

Team Name

Program Specific Information

Team Insurance Select Please upload your team's insurance.

Team Manager Waiver

Waiver and Release of Liability

In Consideration of the risk of injury while participating in Baseball/Softball (the "activity"), and as consideration for the right to participate in the activity, I hereby, for myself, my heirs, executors, administrators, assigns, or personal representatives, knowingly and voluntarily enter into this waiver and release of liability and hereby waive any and all rights, claims or causes of action of any kind whatsoever arising out of my participation in the activity, and do hereby release and forever discharge UACS Sports LLC, located at 18115 Red Oak Rd, their affiliates, managers, members, agents, attorneys, staff, volunteers, heirs, representatives, predecessors, successors, and assigns, for any physical or psychological injury, including but not limited to illness, paralysis, death, damages, economical, or emotional loss, that I may suffer as a direct result of my participation in the aforementioned activity, including traveling to and from an event related to this activity.

I am voluntarily participating in the aforementioned activity, and I am participating in the activity entirely at my own risk. I am aware of the risks associated with traveling to and from as well as participation in this activity, which may include, but are not limited to, physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and death. I understand that these injuries or outcomes may arise from my own or others' negligence, conditions related to travel, or the condition of the activity location(s). Nonetheless, I assume all related risks, both known and unknown to me, of my participation in this activity, including travel to, from, and during this activity.

Agreement Click here to verify that you have read and agree to the terms and conditions that govern your involvement with UACS Sports.

Next

- Enter your Team Name exactly as you wish it to appear on the website.
IMPORTANT NOTE* If you are adding multiple teams, be sure that the team you are adding corresponds to the age group listed. This can be found at the top of the page. See white arrow above outlined in Red.
- If you have your Team Insurance, you may upload it now. You can add later by choosing *Insurance* from the menu.
- Click the Agreement *checkbox* that you agree to the terms and conditions.
- Click the *Next* button.
- Repeat steps 12-16 for each enrollment that was added to your cart.



Instructions for Managers & Coaches

18. The following page will appear.

Billing Information

First Name *

Last Name *

Street Address *

City *

State *

Zip Code *

Phone *

Payment Information

Credit Card Type *

Credit Card Number * No dashes

Verification Number *

Expiration Date *

Statement Your Statement will show a charge from "WPY*UACS Sports".

Order

Item	Cost
General - 2024 Baseball Registration - 10u-AA - I (Team Registration) (Team Name: Test Team)	

Convenience Fee: \$1.35

Order Total:

19. Enter Pmt Info and press the *Place Order* button. Your Team(s) will be created and sanctioned for the entire season.

Registering for a Tournament


1. Open a browser and navigate to the website uacssports.com
2. From the home page, choose the UACS Baseball or UACS Fastpitch logo.
3. This will take you to the tournaments listing page.
4. You may filter the tournament listings by using the Search Tournament filters at the top of the page.
5. Each card is a tournament. Example below.

Louisiana Baseball
Luling/Destrehan (Bridge Parks)
AUG 19th-20th | 7u-14u
UACS FALL KICKOFF
Teams Registered: 20
[Who's Coming](#) [Event Home](#)

6. The card will list the State, Venue, Dates, Ages, Tournament Name, and the # of Team Registered.
7. To see the teams that are coming, press the *Who's Coming* button.
8. For more information about the tournament and to enroll in the tournament, Select the *Event Home* button.
9. The following screen will appear.



Instructions for Managers & Coaches



EWBP 8/19-8/20 UACS Fall Kickoff - Fall 2024

EAST/WEST BANK BRIDGE PARKS

3 Game Guarantee- 2 Pool into Single Elimination Bracket

- **Champion & Finalist Awards**
- **Ages: 7U to 14U**

Eastbank Park Address: 13244 River Rd Destrehan, LA 70047
Westbank Park Address: 13825 River Rd Luling, LA 70070

Click Rules: [Rules and Bylaws](#)

Tournament info: [Tournament info-LA](#)

- **Umpire Fees: All One Day Tournaments 1-Day \$40 (60 Min)**
- **Umpire Fees: 7u-8u 2-Day \$40 (60 Min)**
- **Umpire Fees: 9u-14u 2-Day \$50 (90 Min)**
- **Gate Fee: Per Day \$10.00**

Program Details

- **Registration Status:** Open
- **Regular Registration:** Thursday, July 13, 2023 - Wednesday, August 16, 2023
- **Program Duration:** Saturday, August 19, 2023 - Sunday, August 20, 2023
- **Regular Registration Cost:** \$60.00 - \$200.00

Enroll

10. Review the tournament information and select the *Enroll* button.

11. If you have not signed in yet, the system will prompt for your email address and password.

12. The following screen will appear.

Add Items To Your Cart [Help](#) ▾

Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

Enrollee * **Your name** [Add Enrollee](#)

Enrollment Type * **General**

Program * **EWBP 8/19-8/20 UACS Fa**

Offering * **Select**

Add Enrollment

Your Cart

Item	Cost
You have no items in your cart.	

Order Subtotal:
\$0.00

Proceed to Checkout



Instructions for Managers & Coaches

- On the above page, be sure the Enrollee drop down has *your name*, Enrollment Type has General, and Program has defaulted to the tournament you wish to enter.
- In the Offering drop down, select the age and classification you wish to play this tournament in.
- Click the button *Add enrollment*.
- This will place this tournament in the cart.
- You may repeat steps 13-16 for as many teams or additional tournaments you wish to enroll in. However, it is recommended to add teams one at a time to not cause any confusion.
- Select the *Proceed to Checkout* button.
- In the dropdown menu, select the team you wish to enroll. If enrolling multiple teams, be sure the team you are enrolling matches the age group and classification for the item in the cart. See below.

- On the same screen, agree to the waivers (3 waivers) by checking the agreement *check box* on each waiver.
- Click *Next* at the bottom of the screen.
- Repeat steps 19-21 for each item that was placed in your cart.
- When finished, the following screen will appear.

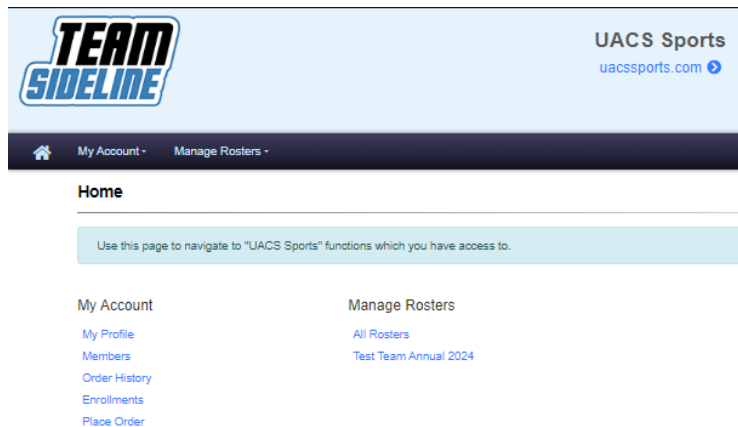


Instructions for Managers & Coaches

24. Choose either Pay by Cash at Event or Pay by Credit Card.
25. If pay by credit card, complete payment details.
26. When done, select the *Place Order* button.
27. Your team is enrolled in the tournament.
28. You may check this by going to the Who's Coming page and verifying your team is listed.

Roster Management

1. Open a browser and navigate to the website uacssports.com
2. Sign In by choosing the *Sign In* link in the top left corner of the page.
3. Sign In using your email and password.
4. When successfully signed in, the following screen will appear.



5. Under Manage Rosters, choose the team you wish to manage.
6. On the next screen, choose *Add to Roster*.
7. Enter the player's first name, last name, role (player), and a valid email address for one of the players parents or guardians.
8. Select the *Add* button.
9. This will add the player to your roster and send an email to confirm the player to their parent or guardian. The email will have the subject Roster Invite.